



Historic Preservation Board

Date: February 7, 2017

Time: 6:00 p.m.

Location: Fire Station 201, 360 E. First Street

Members Present	Members Absent	Staff Present	Guests
Laura Schaffer-Metcalf, Ed.D., Chair Janice Gennevois, Vice-Chair Greg Marek Annalisa Alvrus, Ph.D. Brandon Benzing	Louise Swann Milagros Zingoni	John Wesley Lauren Allsopp	Vic Linoff Others

1. Call meeting to order

Chair Schaffer-Metcalf called the meeting to order at 6:06 p.m.

2. Approval of the November 1, 2016 regular meeting minutes

Board member Marek noted two wording corrections. In the last paragraph on page one under Item #4, change "progress" to "process". On page three, item 5.d, in the third paragraph, "re-decision" needs to be changed to "Reed decision".

First Motion made by Vice-chair Gennevois to approve the minutes as amended and seconded by Board member Benzing to approve the January 2, 2017 meeting minutes.
Motion carried 5-0 (Board members Swann and Zingoni absent)

3. Miscellaneous Items from the Audience

None.

4. Introduction to the roles and functions Mesa Historic Preservation Board and the Historic Preservation Office

Chair Shaffer-Metcalf provided an overview of the role of the Historic Preservation Board and the Historic Preservation Office.

5. Review of the Evergreen District

Staff members Wesley and Allsopp provided some background on the Evergreen Historic District.

6. Review, discuss and take questions regarding the benefits, requirements, and resources available for maintenance of historic districts
 - a. Certificate of Appropriateness
 - i. Window replacement – emergency repairs v. permanent changes
 - ii. Other typical items to be aware of – appropriate and inappropriate modifications
 - b. Recommended contractors

Staff members Wesley and Allsopp provided details on how historic districts function, processing of Certificates of Appropriateness, and resources available to help home owners with a rehab process.

Staff and the Board responded to questions about the process, when a Certificate of Appropriateness is required, and what standards are followed.

Concern was expressed about the areas around a historic district that are not as well maintained that then have a negative effect on the District. Discussion ensued as to how these areas could be addressed.

Audience members expressed concern over the proposed apartment complex at 715 N. Country Club and the negative impact that could have on the District. They were encouraged to continue to participate in the review process to make their concerns known and strive to impact the design. Staff member Wesley assured them that they will take into account the adjacent historic district in the review of the site plan.

7. Review progress, discuss and give direction on priorities for post-WWII neighborhood studies

Staff member Allsopp reviewed her progress in updating the surveys for each of the top neighborhoods. Duke Manor is the best kept neighborhood, but they are not ready to move forward at this time. Easton and Mesa Villas I & II have had too much change to warrant designation.

Staff member Allsopp stated as she has reviewed these neighborhoods she has wondered if it might be a good approach to work toward a Heritage Neighborhood designation for some of these areas while they consider further designation as a historic district. This would help to get the neighborhood organized and provide some recognition and protection. Board members expressed support for this approach. Board member Marek commented that we have a lot of post-WWII neighborhoods and the historic district designation should only go to the best neighborhood.

8. Review and discuss endangered properties

Board member Marek stated this had been brought up at the last meeting and he wanted to get the Board's reaction to whether or not they were interested in looking at this topic. Board members agreed it was an important issue. Board members are to make note of what they think would be the top 4 or 5 most endangered properties and bring them to next month's meeting for discussion and selection the top properties. Staff member Allsopp is going to provide information on a similar program in Oregon.

9. Updates on ongoing items:

a. Historic sign ordinance

No update.

b. Downtown façade improvement, colonnade removal, and historic designation.

Vic Linoff provided and update. The process is underway to select architects to work on designs for façade renovations. The program is moving forward.

c. Westside Clark local historic district designation progress

Staff member Allsopp stated she has contacted the group but has not heard back from them.

d. Prepare for Second Friday Downtown event in March

This should have said February. Board members Benzing and Alvrus stated that could be at the event this week.

e. Involvement of older students in historic preservation activity

Board member Benzing stated they had not met yet to discuss this. Some ideas were mentioned about involving student newspapers and/or school speech and debate clubs.

10. Updates on Museums, Exhibits, Committees and Events related to Historic Preservation

Board member Marek commented on the open house for the Alhambra Hotel that has been remodeled for student housing for Benedictine.

Board member Alvrus stated that her field school is now working at Mesa Grande on Friday afternoons from 12 – 4 in case someone wants to come see what they are doing.

Staff member Allsopp stated she has had communication from some property owners in the Second Avenue area that are ready to move forward with creation of a historic district in this area.

11. Board Member comments, questions, and future agenda items

Board member Marek commented that he had been looking for the Board agenda on line and it is kind of buried and asked if it would be possible to make it more easily found.

Chair Shaffer-Metcalf stated she had a brief conversation with the Mayor at Monday's Council meeting. The Mayor expressed interest in what was going on with the Board and asked for information about what the Board's needs are. Board members can provide their thoughts to Mr. Wesley who will then work with the Chair to provide a response to the Mayor.

12. Adjournment

Chair Schaffer-Metcalf adjourned the meeting at 8:05 pm.

First Motion made by Board member Benzing seconded by Board member Alvrus.
Motion carried 5-0 (Board members Swann and Zingoni absent)

Supporting data is available for public review in the Planning Division,
Municipal Building, 55 N. Center St., Mesa, Arizona 85201

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